

*DISTRICT OF SECHELT
APPLICATION AND
COPYING FEES
BYLAW*

No. 333, 1998



Consolidated for convenience only February 2011

This Consolidation includes the following Bylaw Amendments:

(Note 333-2, 2000 was not proceeded with and 333-4, 2001 was repealed)

333-1, 1999

333-3, 2000

333-5, 2005

333-6, 2010

333-7, 2011

333-8, 2011

This version of this bylaw is a consolidation of amendments to the original bylaw as of the date specified. This consolidation is done for the convenience of users and accurately reflects the status of the bylaw as of the specified date but must not be construed as the original bylaw and is not admissible in Court unless specifically certified by the Director of Corporate Services for the District of Sechelt. Persons interested in the definitive wording of this bylaw and its amendments should view the original bylaws at the District of Sechelt.

DISTRICT OF SECHELT

BYLAW NO. 333, 1998

A Bylaw to Impose Fees for Various Applications and for Copies of Bylaws and Minutes

WHEREAS Section 931 of the Municipal Act provides that a local government may by bylaw impose application fees;

AND WHEREAS the Council for the District of Sechelt has determined that the fees set out below do not exceed the estimated average costs of processing, inspection, advertising, and administration that are usually related with a development application;

AND WHEREAS the Municipal Act no longer provides a fixed fee for a List of Electors, Extracts of Minutes, copies of Bylaw and Council Minutes, copies of Tax Demand Notices, a Certificate of Outstanding Taxes and Report on Council Remuneration and Expenses, and that such fees shall be set by bylaw as per Sections 62(8)(b), 186(1), 206(4), 239(2)(e), 380(3) and 381(3);

AND WHEREAS Council of the District of Sechelt has enacted Bylaws 158, 158-1, 158-2, 182, 182-1 and 188, for the purpose of setting fees for various applications and for copies of certain documents;

NOW THEREFORE Council of the District of Sechelt in open meeting enacts as follows:

1. **TITLE**

This Bylaw may be cited for all purposes as District of Sechelt “Application and Copying Fees Bylaw No. 333, 1998”.

2. **DEFINITIONS**

Minor Development Permit means:

(a) Commercial, industrial and multiple family Development Permit applications where:

- i. the floor area of new construction is less than 100m²; or
- ii. exterior alterations are less than \$40,000 in value.

(b) Environmentally sensitive, natural hazards and steep slopes Development Permit applications where:

- i. the floor area of new construction is less than 100m²; or
- ii. not more than 1 additional single family residential lot is created; or
- iii. alteration of land is being undertaken in association with a single family residential building permit; or

the development permit is for construction or alteration of a single family residence.

Subdivision means:

- (a) the division of land into two (2) or more parcels, whether by plan, apt descriptive words, or otherwise and does not include consolidation of two (2) or more parcels into a single parcel; and
- (b) the creation of a strata lot other than bare land strata as provided for under the Condominium Act.

Class I Subdivision means a subdivision involving two fee simple residential lots which:

- (a) creates no new lots and is intended only to alter a contiguous lot line between the two lots.

Class II Subdivision means the creation of a strata lot other than bare land strata as provided for under the Condominium Act.

Class III Subdivision means any subdivision other than a Class I or Class II subdivision.

Temporary Use Permit means a designated area where temporary commercial or industrial uses may be allowed, on application by an owner of land, and where Council by resolution approves issuance of such a permit.

3. **FEES**

- 1. Fees must be paid to the District of Sechelt for processing and other matters related to various applications as set out on **Schedule A and Table 1**, attached to and forming part of this Bylaw, plus applicable taxes.
- 2. Fees must be paid to the District of Sechelt for copying bylaws, minutes and related documents as set out on **Schedule B**, attached to and forming part of this Bylaw, plus applicable taxes, except where other specific fees apply under another bylaw or regulation.

4. **REPEAL**

Application Fee Bylaw No. 158, Subdivision Application Fee Bylaw. No. 182, Copying and Miscellaneous Fee Bylaw No. 188, and all amendments thereto are hereby repealed.

READ A FIRST TIME THIS 17th DAY OF JUNE, 1998

READ A SECOND TIME THIS 17th DAY OF JUNE, 1998

READ A THIRD TIME THIS 17th DAY OF JUNE, 1998

RECONSIDERED AND FINALLY ADOPTED THIS 2nd DAY OF JULY, 1998

“Bruce Milne”

“Anne Jeffrey”

Mayor

Municipal Clerk

I hereby certify this to be a true and accurate copy of District of Sechelt “Application and Copying Fees Bylaw No. 333, 1998”.

Municipal Clerk

SCHEDULE A**APPLICATION FEES**

1. All fees are exclusive of applicable taxes.

	Planning	Application Fees
	Subdivision Application	
2.	Lot Line Adjustment (no new lot created)	\$500
3.	Subdivision Application	\$1,500
4.	+ each additional lot	\$500
5.	+ amendment to initial approved scheme (condo)	\$500
6.	Preliminary Letter of Approval - extension or changes	No charge
7.	Geodetic Survey Monument - Supply & Installation	\$1,500
	Zoning or OCP Amendment Application	
8.	Zoning bylaw amendment	
9.	text amendment or no value	\$1,500
10.	To create new lots/units	\$2,000
11.	Comprehensive Development Zones or Special Study Areas	\$10,000
12.	Official Community Plan amendment	\$2,500
13.	Combined Zoning and Official Community Plan amendment	\$3,000
14.	Additional Public Hearing	\$750
	Development Application	
15.	Development Permit - Form and Character	\$500 plus \$1.00 per sq. m. of floor area or \$200 per dwelling unit to a maximum of \$5,000
16.	Minor Development Permit – All Types	\$300
17.	<i>deleted</i>	-
18.	Development Permit - Environmental & Geotechnical Hazards	\$1,000
19.	plus cost of peer review	actual cost
20.	Development Variance Permit	\$1,500
21.	Board of Variance Application	\$500
22.	Flood Exemption	\$1,000
23.	Letter of Comfort	\$100
24.	Temporary Use Permit	\$1,000

SCHEDULE B**COPYING FEES**

1.	All fees are exclusive of applicable taxes.		
2.	Single-sided copies		\$0.50
3.	Double-sided copies		\$1.00
4.	Plans or maps forming part of a bylaw		
	(a)	8.5" x 11" portion of a plan or map	\$0.50
	(b)	8.5" x 14" portion of a plan or map	\$0.75
	(c)	11" x 17" portion of a plan or map	\$0.80
5.	Colour aerial photos		
	(a)	8.5" x 11"	\$5.00
	(b)	8.5" x 14"	\$10.00
	(c)	11" x 17"	\$15.00
	(d)	11" x 17" photo paper	\$10.00
6.	Large zoning map – 34" x 44"(Size E)		\$25.00
7.	Zoning map books	<u>Book</u>	<u>Page</u>
	(a)	11" x 17"	\$25.00 \$0.80
	(b)	22" x 34"	\$55.00 \$5.00
8.	District of Sechelt Official Community Plan Bylaw No. 435, 2003 (including all Schedules)		\$75.00
9.	Single Schedule to OCP Bylaw No. 435, 2003 (Neighbourhood Plan)		\$15.00
10.	District of Sechelt Subdivision and Development Control Servicing Standards Bylaw No. 430, 2004		\$60.00
11.	Request for Proposal/Tender document packages		fee set in RFP

SCHEDULE C

MISCELLANEOUS FEES

1. All fees are exclusive of applicable taxes.
2. Mapping (custom requests) \$25.00/hour or portion
3. GIS Data* (CD or DVD)
 - (a) 40 ha tile \$26.00 per tile
 - (b) 100 ha tile \$650 per tile

*Data includes:

Orthophoto (Mr SID, tif, ecw formats)
LiDAR (.las files)
.5 m contours (shape or dwg format)
Parcels (Lot No., Block No., District Lot, Plan No., Folio No.)
Addresses (Street name and number)
Roads (Street name)

4. Administration fee for direct bylaw enforcement action \$12.50 + actual costs
5. Staff time for miscellaneous document preparation or review \$25.00/ hour or portion

SCHEDULE D

SUNSHINE COAST RCMP DETACHMENT COST RECOVERY FEES

- | | | |
|----|---|--|
| 1. | Criminal Record Check (No charge for Volunteers and Students) | \$25.00 |
| 2. | Police Certificate for Visa applicants | \$25.00 |
| 3. | Fingerprints (up to 2 sets – extra set \$5 each) | \$25.00 plus
applicable fees |
| 4. | Pardon Applications (Local Indices Check) | \$25.00 |
| 5. | Police Report-MV6020 (No charge for ICBC) | \$30.00 plus
applicable fees |
| 6. | Court Ordered File Disclosure | \$50.00 plus
copy charges
& applicable
fees |