

DISTRICT OF SEHELDT
MINUTES OF THE REGULAR COUNCIL MEETING
Held at 5797 Cowrie Street, Sechelt, BC
Wednesday, October 3, 2018

PRESENT Mayor B. Milne; Councillors N. Muller; D. Wright; D. Inkster; D. Siegers; M. Shanks and A. Lutes

STAFF Director of Corporate and Financial Services D. Stewart; Director of Planning and Development Services, T. Corbett; Corporate Officer J. Frank; Communications Manager J. Rogers; Executive Assistant, K. Poulsen and Recording Secretary J. Chamberlain

1. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council Meeting to order at 7:00pm and asked for any Declarations of Conflict.

2. ADOPTION OF AGENDA

Res. No. 2018-10A-1 – Moved/Seconded

That Agenda item 8.1 (Solid Waste Collection and Disposal Amendment Bylaw No. 548-3, 2018) be removed; and

That the Agenda be adopted as amended.

CARRIED

3. APPOINTMENTS AND DELEGATIONS

None.

4. PROCLAMATIONS

The Mayor proclaimed October 24th, 2018 as World Polio Day in the District of Sechelt.

5. ADOPTION OF PREVIOUS MINUTES OF COUNCIL

5.1 Minutes of the 7:00 pm Regular Council Meeting of September 19th, 2018

Res. No. 2018-10A-2 – Moved/Seconded

That the Minutes of the Regular Council Meeting of September 19th, 2018 be amended under Item 11.2 to correct the spelling of the Chair of the Hospital District to read, 'Frank Mauro'; and

That the Minutes of the Regular Council Meeting of September 19th, 2018 be adopted as amended.

CARRIED

5.2 Finance, Culture and Economic Development Committee Meeting Minutes

Res. No. 2018-10A-3 – Moved/Seconded

That the Minutes of the Finance, Culture and Economic Development Committee meeting of September 19th, 2018 be received.

CARRIED

Res. No. 2018-10A-4 – Moved/Seconded

That the following recommendations from the Minutes of the Finance, Culture and Economic Development Committee of September 19th, 2018 be endorsed:

Recommendation No. 2 – Minutes of the Finance, Culture and Economic Development Committee Meeting of August 8th, 2018

That the Minutes of the Finance, Culture and Economic Development Committee Meeting of August 8th, 2018 be received.

Recommendation No. 3 - Porpoise Bay Wharf Business Plan and Study

That the report from the Manager of Financial Services dated September 10th, 2018 regarding the Porpoise Bay Harbour Strategic document be received.

Recommendation No. 4 – Sunshine Coast Regional Economic Development Organization (SCREDO)

That the report from the Program Manager C. Hergesheimer and SCREDO Board of Directors dated August 2nd, 2018 be received.

Recommendation No. 5 – Sechelt Arts Festival Update

That the report from Diana Robertson and Ross Powell, Co-Producers of the Sechelt Arts Festival dated September 8th, 2018 be received.

Recommendation No. 6 – Festival & Event Strategy

That the report from the Arts, Culture & Communications Coordinator dated September 9, 2018 regarding Festival & Event Strategy be received.

Recommendation No. 7 – Festival & Event Strategy

That Council endorse the Draft Festival & Event Strategy in principle.

Recommendation No. 8 – Festival & Event Strategy

That Council direct staff to seek stakeholder feedback on the Draft Festival & Event Strategy.

Recommendation No. 9 – Sechelt Arts Festival 2019

That the report from the Arts Culture & Communications Coordinator dated September 19th, 2018 be received.

Recommendation No. 10 – Sechelt Arts Festival 2019

That Council direct staff to issue an RFP for the role of Producer of the 2019 Sechelt Arts Festival.

Recommendation No. 11 – Review of 2018 Events

That the report from the Arts, Culture & Communications Coordinator dated September 10, 2018 regarding Review of Events for 2018 be received.

Recommendation No. 12 – Review of 2018 Events

That Council direct staff to issue an RFP for the role of Producer for the 2019 Summer Music Series and Hackett Park Canada Day events.

Recommendation No. 13 – Review of 2018 Events

That Council discontinue direct funding and support of Oceans Day in favour of it being delivered by the community.

Recommendation No. 14 – Review of 2018 Events

That Council direct staff to advise the Sunshine Coast Conservation Association to apply for a CIP grant for Oceans Day 2019.

Recommendation No. 15 – Solid Waste Collection and Disposal Bylaw Amendment

That the report from the Manager of Financial Services dated September 10, 2018 regarding the Solid Waste Collection and Disposal Bylaw be received.

Recommendation No. 16 – Solid Waste Collection and Disposal Bylaw Amendment

That staff bring forward for Council's consideration, the Solid Waste Collection and Disposal Bylaw No. 548-3, 2018 as amended.

Recommendation No. 17 – Solid Waste Collection and Disposal Bylaw Amendment

That Council direct staff to refund the 2018 solid waste collection charges to eligible properties as defined in the Solid Waste Collection and Disposal Bylaw No. 548-3, 2018 if requested by the property owner.

CARRIED

5.3 Public Works, Parks and Environment Committee Meeting Minutes

Res. No. 2018-10A-5 – Moved/Seconded

That the Minutes of the Public Works, Parks and Environment Committee of September 26th, 2018 be received.

CARRIED

Res. No. 2018-10A-6 – Moved/Seconded

That Recommendation No. 5 (Chemical Storage Facility Design), be removed and dealt with separately; and

That the following recommendations from the Minutes of the Public Works, Parks and Environment Committee Meeting of September 26, 2018 be endorsed:

Recommendation No. 2 – Minutes of the Public Works, Parks and Environment Committee Meeting of August 22, 2018

That the Minutes of the Public Works, Parks and Environment Committee Meeting of August 22, 2018 be received.

Recommendation No. 3 – Engineering and Operations Services Overview & Activity Report

That the report from the Director of Engineering and Operations dated September 14, 2018 entitled Engineering and Operations Services Overview & Activity Report be received for information.

Recommendation No. 4 – Chemical Storage Facility Design

That the report from the Director of Engineering dated August 9, 2018 regarding Chemical Storage Facility Design be received.

CARRIED

The Director of Corporate and Financial Services noted that in preliminary discussions with Brookside MCI, the option of co-locating the chemical storage facility within the existing maintenance and spare parts shop was rejected due to lack of space inside the current building, and therefore should be eliminated as a viable option.

Res. No. 2018-10A-7 – Moved/Seconded

Recommendation No. 5 (Chemical Storage Facility Design)

“That the proposal from Brookside MCI be accepted in the amount of \$47,500, plus PST for the design of a chemical storage area within the Water Resource Centre based on options 1 and 2 contained in the report from the Director of Engineering and Operations, dated September 26, 2018; and that the results be brought forward for Council’s consideration.”

CARRIED

6. BUSINESS ARISING FROM MINUTES

None.

7. COMMITTEE / COMMISSION MINUTES AND REPORTS

None.

8. BYLAWS

8.1 Bylaw No. 566, 2018 (Planning and Development Procedures)

Res. No. 2018-10A-8 – Moved/Seconded

That the report from the Director of Planning & Development Services regarding Bylaw No. 566, 2018 be received.

CARRIED

The Director of Planning and Development presented Bylaw No. 566, 2018. There was general discussion and staff were directed to make some amendments to the bylaw.

Res. No. 2018-10A-9– Moved/Seconded

That Council give first and second Readings to Planning and Development Procedures Bylaw No. 566, 2018; and

That, at the time of adoption of Planning and Development Procedures Bylaw No. 566, 2018, Council rescinds the following Council Policies:

- a) Policy 3.1.1 Development Variance Permits
- b) Policy 3.1.5 Development Application Currency
- c) Policy 3.1.6 Development Application Signage
- d) Policy 3.1.9 New Development Referrals
- e) Policy 3.2.1 Subdivision Applications
- f) Policy 3.2.3 Application Referrals
- g) Policy 3.3.1 Spot Zoning
- h) Policy 3.3.3 Rezoning Concurrent with Official Community Plan
- i) Policy 3.3.4 Official Community Plan Public Consultation
- j) Policy 3.3.6 Density Neutral, Clustered Development
- k) Policy 3.5.2 Letters of Comfort

CARRIED

Res. No. 2018-10A-10 – Moved/Seconded

That Bylaw No. 566, 2018 (Planning and Development Procedures) be read a first time this 3rd day of October, 2018.

CARRIED

Res. No. 2018-10A-11 – Moved/Seconded

That Bylaw No. 566, 2018 (Planning and Development Procedures) be read a second time this 3rd day of October, 2018.

CARRIED

8.2 Bylaw No. 569, 2018 (Hightide Avenue Road Closure and Disposition) for Third Reading

Res. No. 2018-10A-12 – Moved/Seconded

That the report dated September 25, 2018 from the Municipal Planner regarding the closure and disposition of a portion of Hightide Avenue be received.

CARRIED

Res. No. 2018-10A-13 – Moved/Seconded

That Bylaw 569, 2018 (Hightide Avenue Road Closure and Disposition) be given third reading.

CARRIED

Res. No. 2018-10A-14 – Moved/Seconded

That Bylaw No. 569, 2018 (Hightide Avenue Road Closure and Disposition) be read a third time this 3rd day of October, 2018.

CARRIED

8.3 Zoning Bylaw Amendment 25-295, 2018 (Microbrewery and Microdistillery) for Adoption

Res. No. 2018-10A-15 – Moved/Seconded

That the report from the Municipal Planner dated September 24, 2018 regarding Zoning Bylaw Amendment 25-295, 2018 (Microbrewery and Microdistillery) be received.

CARRIED

Res. No. 2018-10A-16 – Moved/Seconded

That Zoning Bylaw Amendment 25-295, 2018 (Microbrewery and Microdistillery) be adopted.

CARRIED

Res. No. 2018-10A-17 – Moved/Seconded

That Bylaw No. 25-295, 2018 (Microbrewery and Microdistillery) be adopted this 3rd day of October, 2018.

CARRIED

9. NEW BUSINESS

None.

10. BUSINESS ITEMS

10.1 Proposed Cancellation of October 24, 2018 Standing Committee Meetings

Res. No. 2018-10A-18 – Moved/Seconded

That the report from the Corporate Officer, dated September 25, 2018 regarding cancellation of October 24, 2018 Standing Committee Meetings, be received.

CARRIED

Res. No. 2018-10A-19 – Moved/Seconded

That the Planning and Community Development (PCD) and Public Works, Parks and Environment (PWPE) Committee meetings scheduled for October 24, 2018 be cancelled.

CARRIED

10.2 District of Sechelt Communications Plan

Res. No. 2018-10A-20 – Moved/Seconded

That the report from the Communications Manager dated August 17, 2018 regarding the District of Sechelt Communications Plan be received.

CARRIED

The following items related to the Communications Plan were considered:

- The development and major projects interactive map for community reference
- The District of Sechelt website
- Plain language in publications

- Weekly internal update; and
- Social media use, specifically the ‘For The Record’ page

Res. No. 2018-10A-21 – Moved/Seconded

That Council approve the 2018 District of Sechelt Communications Plan.

CARRIED

10.3 Communications Policy and Social Media Policy

Res. No. 2018-10A-22 – Moved/Seconded

That the report from the Communications Manager dated September 19, 2018 regarding the Communications and Social Media Policies be received.

CARRIED

In discussion it was noted that the Code of Conduct should reference the Communication Policy.

Res. No. 2018-10A-23 – Moved/Seconded

That District of Sechelt Communications Policy 1.3.17 be approved as presented.

CARRIED

Res. No. 2018-10A-24 – Moved/Seconded

That Council rescind Social Media Policy 1.3.14.

CARRIED

Res. No. 2018-10A-25 – Moved/Seconded

That Council approve the District of Sechelt Social Media Policy 1.3.18 as presented.

CARRIED

10.4 Council Policy 1.4.6 – Community Associations

Res. No. 2018-10A-26 – Moved/Seconded

That the report from the Executive Assistant dated September 24, 2018 be received.

CARRIED

Res. No. 2018-10A-27 – Moved/Seconded

That the report from the Executive Assistant dated September 24, 2018 be received; and that Council Policy 1.4.6 Registered Ratepayer/Community Associations dated January 15, 2014 be rescinded; and

That Council Policy 1.4.6 Community Associations dated October 3, 2018 be adopted as presented.

CARRIED

11. REPORT FROM NON-STANDING COMMITTEES, LIAISON APPOINTMENTS AND GENERAL REPORTS FROM COUNCIL

11.1 Reports from Councillors

Councillor Wright reported that he attended the Lions (Greenecourt) Public Hearing and the Public Works, Parks and Environment Committee meeting.

Councillor Siegers reported that she attended the Housing Dialogue with a number of other Councillors in Roberts Creek, a retirement party for a long-term municipal employee, and the Lions (Greenecourt) public information session and Public Hearing. She also attended a couple of election forums and the Regional Economic Outlook and Review event which she thanked Community Futures and the Sunshine Coast Credit Union for hosting.

Councillor Muller reported that he volunteered at the Oktoberfest, which he noted was a success that raised about \$1000. He acknowledged it was great to see the community out and enjoying the festivities. It was reported that approximately 2000 people attended and he congratulated the Sechelt Downtown Business Association for a very successful event.

Councillor Lutes reported that as well as many events previously mentioned, she also attended a 'Harm Reduction Team' meeting that has been working for months. She stated that recently the group was given funding of \$75,000 from the Province to reduce the number of overdoses on the Sunshine Coast as well as reduce stigma towards drug users and their families. She noted that once a coordinator is hired and work is completed, more information will become available to the community.

Councillor Shanks reported that he attended an informative all-candidates meeting hosted by the Sechelt Chamber of Commerce at Chatelech Secondary from the under 40 demographic. He also attended a meeting hosted at the Sechelt Indian Band hall which was a good event with interesting discussions that also provided the ability to meet with others running for Sechelt Council. Councillor Shanks voiced concern regarding the cancellation of the October 24th Public Works, Parks and Environment and recent issues that have come up regarding road

maintenance. He will provide appropriate departments and Council information about these issues, and follow up with staff.

Councillor Inkster reported that he attended many election events as mentioned earlier in previous Council reports; in particular, an event which discussed the environment, which is an issue Council should be discussing and considering. He also attended the Lions (Greenecourt) Public Hearing, the Regional Economic Outlook and Review event that was hosted by the Sunshine Coast Credit Union and suggested that the information from the event would be informative for staff. Councillor Inkster also attended Oktoberfest and made note of the large number of attendees. He commended Councillor Muller for putting on such a successful event and encourages the community to support this event which in turn supports our local brewers.

Mayor Milne reported that he had also attended Oktoberfest and commented on the success of the event.

11.2 SCRD Board – Council Representative Report

Councillor Wright reported that he had attended 3 SCRD meetings since the last Regular Council meeting; Infrastructure Committee meeting, Corporate and Administrative Services and the Board meeting. He reminds those interested that the reports and order paper for these meetings are available on the SCRD website for review.

12. ITEMS FOR INFORMATION/RELEASE OF CLOSED MEETING ITEMS

12.1 Council Correspondence

Res. No. 2018-10A-28 – Moved/Seconded

That Council Correspondence included on the October 3rd, 2018 Regular Council Meeting Agenda be received.

CARRIED

13. MAYOR, COUNCIL AND STAFF EMERGENCY ITEMS

There were no emergency items brought forward.

14. ADJOURNMENT

Res. No. 2018-10A-29 – Moved/Seconded

That the Regular Council meeting of October 3rd, 2018 be adjourned at 9:15 pm.

CARRIED

Certified Correct:



~~Bruce Milne~~, Mayor

Darnelda
Siegers



Jo-Anne Frank, Corporate Officer