

**DISTRICT OF SECHELT**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**held at 5797 Cowrie Street, Sechelt, BC**  
**Wednesday, April 4<sup>th</sup>, 2018**  
**7:00pm**

**PRESENT** Mayor B. Milne; Councillors A. Lutes; D. Inkster; M. Shanks; D. Wright; N. Muller and D. Siegers

**STAFF** Chief Administrative Office A. Yeates; Corporate Officer J. Frank; Director of Corporate and Financial Services D. Stewart; and Recording Secretary S. Tyne

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**1. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Mayor called the Regular Council Meeting to order at 7:00 p.m. and asked for any declarations of Conflict of Interest.

**2. ADOPTION OF AGENDA**

**Res. No. 2018-4B-1 – Moved/Seconded**

That the Agenda for the Regular Council Meeting of April 4, 2018 be adopted.

**CARRIED**

**3. APPOINTMENTS AND DELEGATIONS**

None.

**4. PROCLAMATIONS**

None.

**5. ADOPTION OF PREVIOUS MINUTES OF COUNCIL**

**5.1 Minutes of the Regular Council Meeting of March 21<sup>st</sup>, 2018**

**Res. No. 2018-4B-2 – Moved/Seconded**

That the minutes of the Regular Council Meeting of March 21<sup>st</sup>, 2018 be adopted.

**CARRIED**

## **6. BUSINESS ARISING**

None.

## **7. COMMITTEE / COMMISSION MINUTES AND REPORTS**

### **7.1 Minutes of the Finance, Culture and Economic Development Committee Meeting of March 21<sup>st</sup>, 2018**

#### **Res. No. 2018-4B-3 – Moved/Seconded**

That the Minutes of the Finance Culture and Economic Development Committee Meeting of March 21<sup>st</sup>, 2018 be received.

**CARRIED**

#### **Res. No. 2018-4B-4 – Moved/Seconded**

The following recommendations from the Finance Culture and Economic Development Committee Meeting of March 21<sup>st</sup>, 2018 be endorsed:

#### **Recommendation No. 2 – 2018 – 2022 Sewer Financial Plan**

That the report from the Director of Corporate and Financial Services dated March 14, 2018 regarding the 2018 – 2022 Sewer Financial Plan be received.

#### **Recommendation No. 3 – Additional Funding Request for Area A06 Sewer Expansion – West Sechelt**

That the report from the Manager of Engineering Services dated March 6, 2018 regarding Additional Funding Request for Area A06 Sewer Expansion – West Sechelt be received.

#### **Recommendation No. 4– Additional Funding Request for Area A06 Sewer Expansion – West Sechelt**

That Council authorizes an increase of the District contribution from the sewer reserve by \$127,439 raising the total for this project from \$231,254 to \$358,693 allowing the completion of the Area A06 Sewer Expansion along only the Wakefield Road corridor; And that staff investigate other options to allow the entire project to proceed.

#### **Recommendation No. 5 – 2018 General Fund Operating Budget Deliberation Continuation**

That the report from the Director of Corporate and Financial Services dated March 15, 2018 regarding the 2018 General Fund Operating Budget Deliberation Continuation be received.

**Recommendation No. 6 – 2018 General Fund Operating Budget Deliberation Continuation**

That the requested Full Time Employee positions for Parks and Public Works be amended from full to three quarter time positions for 2018.

**Recommendation No. 7 – 2018 General Fund Operating Budget Deliberation Continuation**

That Council approves funding one-time expenses as identified in the report within the 2018 General Fund Operating Budget through reserves; and that Council approve the proposed General Operating Fund Budget with the decrease of total proposed 2018 property tax increase from 7.58% to 5.78%.

**CARRIED**

**7.2 Minutes of the Finance, Culture and Economic Development Committee Meeting of March 28<sup>th</sup>, 2018**

**Res. No. 2018-4B-5 – Moved/Seconded**

That the Minutes of the Finance, Culture and Economic Development Committee Meeting of March 28<sup>th</sup>, 2018, be received.

**CARRIED**

**Res. No. 2018-4B-6 – Moved/Seconded**

That the following recommendations from the Minutes of the Finance, Culture and Economic Development Committee Meeting of March 28<sup>th</sup>, 2018 be endorsed:

**Recommendation No. 2 – West Sechelt Area A06 Sewer Expansion Funding Option**

That the report from the Director of Corporate and Financial Services dated March 23, 2018 regarding the West Sechelt Area A06 sewer expansion funding option be received.

**Recommendation No. 3 – West Sechelt Area A06 Sewer Expansion Funding Option**

That the chemical storage area project proceed as originally planned with construction in 2019.

**Recommendation No. 4 – West Sechelt Area A06 Sewer Expansion Funding Option**

That the funding strategy detailed in the report from the Director of Corporate and Financial Services dated March 23, 2018 regarding the West Sechelt Area A06 sewer expansion funding option be endorsed and included in the 2018 – 2022 Financial Plan to be recommended to Council as amended.

**Recommendation No. 5 – General Fund Operating Budget Deliberation Update**

That the report from the Director of Corporate and Financial Services dated March 14, 2018 regarding the 2018 – 2022 Financial Plan be received.

**Recommendation No. 6 – General Fund Operating Budget Deliberation Update**

That a property tax rate increase of a total of 5.78%, with 3 % being for infrastructure renewal as per the financial sustainability plan and 2.78% being for operational needs, be endorsed and included in the 2018-2022 Financial Plan to be recommended to Council.

**CARRIED**

**8. BYLAWS**

**8.1 Solid Waste Control Amendment Bylaw No. 548-2, 2018**

**Res. No. 2018-4B-7 – Moved/Seconded**

That the report from the Corporate Officer dated March 28, 2018, regarding Solid Waste Control Amendment Bylaw No. 548-2, 2018, be received; and

That Council proceed with adoption of District of Sechelt Solid Waste Control, Collection and Disposal Amendment Bylaw No. 548-2, 2018.

**CARRIED**

**Res. No. 2018-4B-8 – Moved/Seconded**

That District of Sechelt Solid Waste Control, Collection and Disposal Bylaw No. 548-2, 2018 be adopted this 4<sup>th</sup> day of April, 2018.

**CARRIED**

## **8.2 2017-2021 Financial Plan Amendment Bylaw**

### **Res. No. 2018-4B-9 – Moved/Seconded**

That the report from the Corporate Officer dated March 28, 2018 regarding Financial Plan Amendment Bylaw No. 557-1, 2018, be received.

**CARRIED**

### **Res. No. 2018-4B-10 – Moved/Seconded**

That Council proceed with adoption of District of Sechelt 2017 - 2021 Financial Plan Amendment Bylaw No. 557-1, 2018.

**CARRIED**

### **Res. No. 2018-4B-11 – Moved/Seconded**

That District of Sechelt 2017 - 2021 Financial Plan Amendment Bylaw No. 557-1, 2018 be adopted this 4<sup>th</sup> day of April, 2018.

## **9. NEW BUSINESS**

None.

## **10. BUSINESS ITEMS**

### **10.1 Neighbourhood Association Policy 1.4.6 Registered Ratepayer/Community Associations**

#### **Res. No. 2018-4B-12 – Moved/Seconded**

That the report from the Executive Assistant dated March 28, 2018 regarding Policy 1.4.6 Registered Ratepayer/Community Associations be received.

**CARRIED**

#### **Res. No. 2018-4B-13 – Moved/Seconded**

That staff be directed to review Policy 1.4.6 Registered Ratepayer/Community Associations, considering feedback received from the Community Associations and make recommendations to Council for a policy change.

**CARRIED**

In discussion it was noted that:

- Council wishes to ensure the policy is inclusive of all who own properties, invest and live in each of the neighborhoods equally
- Council hopes for a lighter policy that encourages participation of residents
- The policy needs to be reviewed to reassess the neighborhood boundaries, particularly around Tillicum Bay.

## **11. REPORTS FROM COUNCILLORS**

### **11.1 Reports from Councillors**

#### **Reports on Liaison Activities, General Reports**

Councillor Wright advised he attended the following meetings with the Sunshine Coast Regional District (SCRD); Regular Board meeting, Corporate and Administrative Services Committee meeting, and the Hospital Board meeting. He noted attending regular District of Sechelt Council and Committee meetings and the Trail Avenue redesign open house. He expressed his enjoyment with the opening of the Sechelt Farmer's and Artisans Market and the BC Housing information session on affordable housing. He noted that the information session was well attended and that valuable comments and input were collected from residents.

Councillor Siegers advised that she attended the Sechelt Chamber of Commerce meet up at Sechelt Signs, the Sechelt Chamber of Commerce AGM, the BC Housing information session on affordable housing, the Trail Avenue redesign open house, and the recent Public Hearing. She expressed her pleasure in assisting with handing out hot chocolate at the opening of the Sechelt Farmer's and Artisans Market. Councillor Siegers informed Council of a Seniors' Planning Table meeting she attended which was hosted at the Shishalh Nation Band Hall by Vancouver Coastal Health (VCH) noting that VCH are implementing many innovative initiatives and plans within Sechelt which are exclusive to our area. She requested that VCH provide a summary and presentation to the residents of Sechelt which demonstrates the many programs and the great value of them.

Councillor Muller advised that in addition to the regular District of Sechelt Council and Committee meetings he attended, he has been inspired by the District's new Communications Manager and is now back on the internet, on his blog and in public forums responding to public questions, requests and criticisms.

Councillor Lutes noted that she attended regular District of Sechelt Council and Committee meetings and that she assisted in the opening of the Sechelt Farmer's and Artisans Market by ringing the opening bell and with the Easter egg count contest. She advised that as the Deputy Chair at the SCR D Procedural Bylaw Review meeting she was able to have the gender designation removed from the title of Chair so that whoever assumes the role will simply be known as Chair without the specification of Mister or Madam. She noted that the 2018 Columbia Institute was the best year yet and that it was full of wonderful workshops and chances to network.

Councillor Shanks commented that he attended regular District of Sechelt Council and Committee meetings as well as the Trail Avenue redesign open house and the District Public Hearing. He noted that he has cleared up with the Sechelt Chamber of Commerce that he is still very much interested in their newsletters and meetings, despite information that they had received otherwise. Councillor Shanks expressed that

though he missed the opening of the Sechelt Farmer's and Artisans Market, he is looking forward to the upcoming West Sechelt Community Association meeting and the SDBA Board meeting where he hopes to address public concerns and criticism regarding the SSC Properties rezoning application decision made by Council.

Councillor Inkster noted his attendance at the Sechelt Chamber of Commerce AGM and the opening of the Sechelt Farmer's and Artisans Market. He expressed his pleasure in seeing how the Farmer's Market successfully brings patrons to downtown Sechelt stores and shops. He informed Council of the Little Scholars Daycare playground unveiling event. He noted that the event was well attended and the amount of work required by the group to make the playground safer and more enjoyable for the children in attendance at the Daycare.

Mayor Milne noted that he also attended the Sechelt Chamber of Commerce AGM and that Council is looking into the issue regarding the Chamber being told that Councillor Shanks was no longer interested in being involved. He also expressed his pleasure in attending the Little Scholars Daycare playground unveiling. He noted that the centre has plans for infant care spaces which are currently not available in Sechelt.

He informed Council of his attendance at multiple conferences and events such as the Columbia Institute, the Municipal Finance Authority AGM and UBCM's Regional District CAO/Chairs forum. He highlighted presentations that he participated in at these functions that dealt with matters including social media and its impacts on democracy, global economics, cyber security, and the issue of non-elected alternate directors sitting on a regional district board for lengthy periods of time. .

## **11.2 Reports from SCR D Board Council Representatives**

The SCR D Board representative, Councillor Wright, noted that he attended the Corporate and Administrative Services Committee meeting and the SCR D meeting regarding the Procedural Bylaw Review.

The SCR D Board representative and Chair, Mayor Milne, informed the public that the SCR D Board of Directors are in the midst of a CAO evaluation internal process.

## **12. ITEMS FOR INFORMATION/RELEASE OF CLOSED MEETING ITEMS**

### **12.1 Council Correspondence**

#### **Res. No. 2018-4B-14 – Moved/Seconded**

That Council Correspondence included on the April 4<sup>th</sup>, 2018 Regular Council Meeting Agenda be received.

**CARRIED**

**13. MAYOR, COUNCIL AND STAFF EMERGENCY ITEMS**

No emergency items were brought forward.

**14. ADJOURNMENT**

**Res. No. 2018-4B-15 – Moved/Seconded**

That the Regular Council meeting of April 4<sup>th</sup>, 2018, be adjourned at 7:40 p.m.

**CARRIED**

Certified Correct:

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Bruce Milne, Mayor

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Jo-Anne Frank, Corporate Officer