

**DISTRICT OF SEHELDT**  
**MINUTES OF THE COMMUNITY INVESTMENT PROGRAM MEETING**  
**held at 5797 Cowrie Street, Sechelt, BC**  
**Tuesday, February 27, 2018**

**PRESENT** A. Lutes (Chair), J. Manaton, V. Morris, V. Nash, E. Scanlan (by phone)

**STAFF** Director of Corporate and Financial Services, D. Stewart (partial), Arts, Culture & Communications Coordinator S. Smith, Recording Secretary K. Poulsen

**GUESTS** Corporal A. Janzen

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**1. CALL TO ORDER AND DECLARATION OF CONFLICTS OF INTEREST**

The Chair called the Community Investment Program Committee Meeting to order at 10:03 a.m. and asked for Conflicts of Interest. Ms. Nash reported a conflict of interest with the Halfmoon Bay/Chatelech Community School Society.

**2. ADOPTION OF AGENDA**

**Recommendation No. 1 – Agenda Adoption**

**Moved/Seconded**

That the Agenda be adopted.

**CARRIED**

**3. REVIEW OF COMMITTEE SCORING**

The Committee reviewed scoring for the 2018 Community Investment Program grant applications and discussed potential future improvements. Ideas suggested included:

- A more streamlined process for applications under \$1,000
- Providing computer access or additional support for applicants
- More public outreach

The Arts, Culture and Communications Coordinator reported that fewer groups applied for grants this year and that several groups applied for lower amounts than in past years. She also reported that based on the Committee's scoring, there is enough funding available to support the median dollar amounts through the Community Investment Program. The Committee reviewed the presentation and selection process for the grant applications. Applications with close scores were compared.

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**Recommendation No. 2 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Sunshine Coast Salmonid Enhancement Society be awarded \$4,100 for educational summer camp programs.

**CARRIED**

In discussion it was noted:

- Awarded funding should not be used for fundraising purposes
- The Committee strongly supports summer programming for children.

**Recommendation No. 3 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Arrowhead Clubhouse Society be awarded \$5,000 for daily programming.

**CARRIED**

In discussion it was noted:

- Arrowhead Clubhouse receives funding from BC Housing
- Members of the Clubhouse run the facility under the supervision of staff
- Statistics on how many members use the program could have been more clear in the application
- It is not clear where other funding for the Arrowhead Clubhouse comes from
- This application is for regular operations to provide daily programming and support for adults living with chronic mental illness
- The suitability of this program being funded by a municipality versus being funded by the Province was considered
- The Arrowhead Clubhouse Society may be a good candidate for a standing grant in the future
- Corporal Janzen voiced his support of Arrowhead that provides a safe place for members

## **4. PRESENTATIONS**

### **4.1 Pender Harbour and District Wildlife Society**

Suzan Essiembre, Director of the Pender Harbour and District Wildlife Society, informed the Committee of the top twelve invasive species that are most prominent in Sechelt and the devastating impact they can have on the natural environment. The purpose of their Society is to educate the public about invasive species identification, removal and disposal. They had suggested printed material like laminated index cards, handouts and possible key chains to disseminate this information.

In discussion it was noted:

- The information is not yet included on the Pender Harbour and District Wildlife Society website
- The Society requires resources to be able to update their website
- A poster could be created to inform the community about invasive species and refer the public to both the Society website <http://www.penderharbourwildlife.com/> and the Invasive Species Website for more information
- The Society intends to cover the cost of printing and laminating the information packages with the CIP grant and distribute them to local garden centers
- It was suggested that printing the information on paper and providing a link to both websites could be a more cost effective approach to educating the public on invasive species.

### **4.2 Halfmoon Bay /Chatelech Secondary Community School Society**

Meredith Mitchell, Chair of the Halfmoon Bay/Chatelech Secondary Community School Society, introduced Program Coordinator Stephanie Anderson and teacher Michele Mocellin who provided a brief summary of a student initiative program creating robotics and code for an afterschool club. This program focuses on building science, technology, engineering and math (STEM) skills in students.

*Ms. Nash reported a conflict of interest and left the room at 10:58 a.m.*

In discussion it was noted:

- The program was conceived as a student initiative after school club
- Additional outreach is part of the mandate
- The funding model with the school district is to demonstrate a program's success before the school district will award funding
- Support and materials have been donated to the School Society
- The free software can be used at school or home
- The software enables students to build and operate virtual robots
- This software is more cost effective than building physical robots

- Personal Computers (PCs) are needed to run the programming for the robots and the grant would be used to purchase 6 laptops
- This type of robot is used around the world for competitions and communicate with others internationally
- The Society was not able to apply for Sunshine Coast Regional District (SCRD) funding as they are applying for outdoor play equipment this year
- The SCRD has also funded the breakfast program and “tween night” for the past several years.

*Ms. Nash rejoined the meeting at 11:08 a.m.*

### **4.3 Capilano University**

Sandy Middleton, Program Manager for the Welcoming Communities project with Capilano University (“Cap U”), introduced Maria Giltrow of the Sunshine Coast Community Services (SCCS) and explained that SCCS is a partner on this project. The Welcoming Communities program helps new immigrants to settle on the Sunshine Coast and aims to give them the confidence and skills to be successful. The Welcoming Communities project had a successful multicultural festival in the past and would like to offer another festival for 2018. The funding request includes amounts to cover the organization and promotion of the festival. They are proposing to host the festival at the Seaside Centre on June 29, 2018. Ms. Middleton spoke to the importance of the food component for the festival, which they plan to increase this year. They are pleased that the shíshálh Nation is planning to play a larger role with the festival this year.

In discussion it was noted:

- Ms. Middleton reported that approximately 160 people emigrated to Sechelt from other countries between 2011 and 2016
- Cap U has been working with immigrants for about 12 years
- The festival is marketed through posters, leaflets, ads in the local papers, local radio, local businesses, as well as an issue of North by Northwest
- Word of mouth has also been effective for promoting the festival
- The program is dependent on unconfirmed federal and provincial funding, but they are able to scale down the festival if these amounts do not come through

### **4.4 People in Pain Network**

Richard Divine, Director of the People in Pain Network, responded to questions from the Committee as follows:

- The Network works closely with the University of Victoria on their pain management program
- Approximately 1 in 5 Canadians are currently managing pain
- Families of people in pain make up 1 in 3 Canadians
- Approximately 2,000 people in Sechelt are living in pain

- The People in Pain Network originated in Courtenay and operate across Canada with British Columbia as the primary focus
- The primary objective of the Network is to help people gain knowledge to help themselves
- The \$3,000 surplus reported in the budget on the application is expected to be needed to cover increased costs and additional staff
- The Network has applied for funding from pharmaceutical companies and gaming grants, as well as funding from other local governments in areas where the Network operates.

#### **4.5 United Canadian Métis Nation**

Ron Paradis, President of the United Canadian Métis Nation (UCMN), thanked the Committee for the opportunity to speak. He explained that the UCMN hosts weekly Métis “Jigging” events at the Davis Bay Community Hall from 10am – 1pm. All events are drug and alcohol free and encourage physical exercise and fun to all ages. They provide support and encourage participation by picking people up from the ferry to aid them joining the event. The main goal is to educate the public about Métis Culture.

In discussion it was noted:

- The UCMN started with about 8 people in attendance which now has over 30 on a regular basis
- The event is live streamed on Facebook
- Currently costs are covered by donations from the participants
- The grant will allow the UCMN to expand
- They are interested in participating in local festivals and make use of local businesses to support the community as much as possible
- The UCMN has booked the Seaside Centre for June 21, 2018 for an Indigenous Day event
- Mr. Paradis believes there are approximately 400 Métis on the Sunshine Coast, including about 200 registered.

#### **4.6 Sunday in the Park with Pride Society**

Laurie Lesk, Director of the Sunday in the Park with Pride Society, presented background information on the Gay/Straight Alliance (GSA) and their mandate to provide support to the lesbian, gay, bisexual, transgender, queer/questioning, two-spirited (LGBTQ2) community and their families. The grant would be used to hire a representative to help with advertising and marketing in order to reach students who have graduated from high school. They are hoping this position would receive an honorarium in lieu of an hourly wage. The Society aims to identify young LGBTQ2 leaders and send them to camps or educational programs to help grow their skills and confidence in the community. The Society will be producing the Pride Guide again, which provides funding for the program through advertisements.

In discussion it was noted:

- The Society applied for grants through the Town of Gibsons, SCRD and will be applying for a grant from the Ministry of Children & Family Development
- The Society hopes to eventually be able to fund the program entirely through revenues from the Pride Guide
- Approximately 10 – 15 youth currently attend Sunday in the Park with Pride Society events.

#### **4.7 Sechelt Public Library**

Samantha Iverson, Library Technology and Education Coordinator at the Sechelt Public Library, described the Maker Space and Technology Education Program to the Committee. The program began last Saturday with approximately 30 children and families attending. This initial session focused mainly on participation for children, but the library is hoping to expand to more adult programming as well. The program includes activities such as building robots, Lego, K'nex, knitting and crochet, arts & crafts, computer programming and STEAM programming (squishy circuits). The library conducted a survey to see if the public is interested in seeing this program expand. Out of 117 responses, 44% would like to attend and an additional 37% would likely attend if the timing worked for them.

In discussion it was noted:

- Clarification on the sponsoring/partnering organizations listed on the application is needed (one cited has dissolved)
- They are currently using Community Meeting Room, but would like to expand into the library
- They are currently running one Saturday per month, but participants have requested more frequent events
- The library is not currently receiving any funding from schools
- The library would like to partner with schools in future and share resources
- The library Would like to partner with Maker Space programs in other communities
- The library has plans to grow, even if CIP funding doesn't come through
- The library is expected to provide outreach as a part of their mandate
- The library will receive about \$400,000 from District of Sechelt out of their \$600,000 total funding
- The library made a request to the District of Sechelt for funding for several computers, iPad's and tablets for community outreach (approximately \$126,000 in technology and community engagement)
- The Sechelt Library Foundation has been dissolved
- The Friends of the Library Society is still operating.

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**Recommendation No. 4 – Community Investment Program Review Committee Grant Funding Requests**

**Moved/Seconded**

That the Pender Harbour and District Wildlife Society be awarded \$1000; and

That the Committee recommends that the society explore more environmentally sensitive methods to share their message.

**CARRIED**

*Ms. Nash recused herself at 12:48 p.m.*

**Recommendation No. 5 – Community Investment Program Review Committee Grant Funding Requests**

**Moved/Seconded**

That the Committee recommends that Council decline the CIP grant application for the Halfmoon Bay /Chatelech Secondary Community School Society.

**CARRIED**

In discussion it was noted:

- This program is very similar to the program the library also applied for
- Some participants may have trouble accessing the program on public transit
- The Community Schools program receives funding from the Province
- The Community Schools program may be able to collaborate with the library to share the equipment.

*Ms. Nash rejoined the meeting at 1:04 p.m.*

**4.8 Deer Crossing the Art Farm (via phone)**

General Manager Kelly Foley responded to questions from the Committee:

- Three applications allowed them to focus on each project separately
- The Emergence project includes a preliminary performance through the Students Participating in Distance Education Resources (SPIDER) program to allow children to interact with the community and other youth.
- In October 2018 the Art Farm hopes to refine their prototype, and will present to the community later in 2018
- The project will include a film and booklet
- They aim to operate equally across the Sunshine Coast
- The increased amount in accounts receivable from 2016 compared to 2015 is likely due to a grant
- To date, they have received confirmation for funding from BC Gaming Funds and Canada Council for the Arts

- The Raising the Curtain program is a larger project that is being evaluated by Douglas College students, which focuses on working with people with dementia.

**Recommendation No. 6 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Deer Crossing the Art Farm Imagination Network program be awarded \$1,500.

**CARRIED**

In discussion it was noted that awarding operating funds would provide the group with additional control.

**Recommendation No. 7 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Deer Crossing the Art Farm Emergence program be awarded \$500.

**CARRIED**

In discussion it was noted:

- Working with the SPIDER group will be beneficial to Sechelt
- The program represents a key environmental and social issue
- The program would encourage the organization to collaborate with the Lagoon Society (helped initiate the Pender Harbour Ocean Discovery Station, the Ruby Lake Society, and other local groups).

**Recommendation No. 8 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Committee recommends that Council decline the CIP grant application for the Deer Crossing the Art Farm Submerged program.

**CARRIED**

In discussion it was noted:

- The program has components that run year-round
- The program also includes one weekend festival
- Concerns were expressed about the capacity of this organization with respect to the number of projects they're running and the associated costs
- There was general agreement that the application was not well presented



- This event is already successful so the funding may be better spent on other components instead of promotion
- Concerns were expressed regarding the financial stability of this organization because they are running a deficit
- Concerns were expressed regarding the benefit provided to Sechelt, compared to other parts of the Sunshine Coast.

**Recommendation No. 9 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That Capilano University be awarded \$1,500 for the Welcoming Communities Program.

**CARRIED**

In discussion it was noted:

- More support for the business community could be provided through this program

**Recommendation No. 10 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the People in Pain Network be awarded \$500.

**CARRIED**

In discussion it was noted:

- It is not clear if similar services are already available in local communities
- Similar programs on chronic disease are proven to be very effective
- Other funding models for this type of group were discussed, including seeking funding from other levels of government and requesting donations from participants.

**Recommendation No. 11 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the United Canadian Métis Nation be awarded \$500.

**CARRIED**

In discussion it was noted:

- Additional collaboration with other groups and festivals on the Sunshine Coast would give this group a greater benefit
- This group involves L'école du Pacifique in many events

**Recommendation No. 12 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Sunday in the Park with Pride Society be awarded \$2,150 for the LGBTQ2 youth programming.

**CARRIED**

In discussion it was noted:

- To sustain the program in the future, the Society is planning on expanding their Pride magazine and increasing advertising revenue
- The importance of supporting youth and families in the LGBTQ2 community was discussed.

**Recommendation No. 13 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

In recognition of the keen interest in science, technology, engineering and mathematics (STEM) training on the Sunshine Coast, as evidenced by the submission from Halfmoon Bay/Chatelech Community Schools Society and the Sechelt Public Library, the Committee recommends that the Sechelt Public Library be awarded \$7,500 for the Maker Space and Technology Education Program, and further request that the library explore different approaches, and encourage the participation of local teachers and students; provided that funding for this program is not already included in the additional capital funding request to the District of Sechelt for the 2018 budget.

**CARRIED**

In discussion it was noted:

- The long term continuity of programs like this should be considered
- The library should be encouraged to work with the Halfmoon Bay/Chatelech Community School and share equipment to support both programs.

The need for renewal of this equipment every 4 years to update the technology was discussed.

**Recommendation No. 14 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Coast Cultural Alliance Society – Art Crawl & Calendar be awarded \$3,500.

**CARRIED**

**Recommendation No. 15 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Coast Recital Society be awarded \$500.

**CARRIED**

**Recommendation No. 16 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Coast Rogue Arts Society be awarded \$1,700.

**CARRIED**

**Recommendation No. 17 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Metro Vancouver Crime Stoppers be awarded \$1,500.

**CARRIED**

In discussion it was noted:

- During the busiest months, the RCMP receives about 8 tips
- The information provided to Crime Stoppers is not always helpful, but occasionally the RCMP finds it very valuable
- Sometimes the tips provided to Crime Stoppers are difficult to follow up on
- A payout for a tip received in January will be going out this week
- It would be helpful if the organization provided a justification for the increase in requested funding.

**Recommendation No. 18 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Sechelt Downtown Business Association be awarded \$1,000 for the Light the Lights program.

**CARRIED**

In discussion it was noted:

- Other potential funding sources, such as corporate sponsorship were discussed

- The Sechelt Downtown Business Association (SDBA) reported that although one of the objectives of this program was to encourage people to come downtown and remain downtown after this event, their application reported that they did not find it to be successful last year
- The SDBA organizes the parade of lights
- Other portions of the event, such as the lighting of the lights at the Rockwood Centre are organized by the District of Sechelt, and will continue regardless of funding
- The District of Sechelt also supports the parade through in kind donations of staff through street closures
- Cultural diversification for this event was discussed.

**Recommendation No. 19 – Community Investment Program Review Committee Grant Funding Requests**

**Moved/Seconded**

That the Special Olympics be awarded \$3,200.

**CARRIED**

In discussion it was noted:

- The CIP Committee intends for the funding to support other aspects of the swim program and not to simply reimburse the recreation fees
- The Committee does not want to penalize group because of reluctance of SCRCD to cover fees
- A copy of the letter awarding the funds to the Special Olympics should be sent to the SCRCD to inform them of the opportunity to support the Special Olympics through the waiver of recreation fees
- The Special Olympics are a part of a larger, provincial organization, with the ability to fundraise.

**Recommendation No. 20 – Community Investment Program Review Committee Grant Funding Requests**

**Moved/Seconded**

That the Sunshine Coast Community Resource Centre Society be awarded \$5,000.

**CARRIED**

In discussion it was noted:

- This is a one-time project that they have not proposed continue in the future
- Contributed supplies and services were down in the past year, compared to prior years.

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**Recommendation No. 21 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Sunshine Coast Hospice Society be awarded \$500 for the Reading with Eve Joseph (author of In the Slender Margin) event.

**CARRIED**

In discussion it was noted:

- Charging fees for the event may discourage attendance
- Asking for donations could provide more funding than selling tickets
- The proposed venue is relatively small with a capacity of less than 100 people.

**Recommendation No. 22 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Sunshine Coast Marine Rescue Society be awarded \$7,873.

**CARRIED**

In discussion it was noted:

- The lack of funding from the Sechelt Indian Band and Town of Gibsons was discussed
- SCRD Emergency Services currently provides funding to the Sunshine Coast Marine Rescue Society (SCMRS)
- The potential need for a Memorandum of Understanding (MOU) between the three municipalities to support the SCMRS was discussed.

**Recommendation No. 23 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Sunshine Coast Natural History Society be awarded \$500.

**CARRIED**

In discussion it was noted that the District of Sechelt has a long term lease with the Nature Trust who then sublease the land to the Natural History Society.

**Recommendation No. 24 – Community Investment Program Review Committee  
Grant Funding Requests**

**Moved/Seconded**

That the Transportation Choices of the Sunshine Coast (TRAC) be awarded \$1,000.

**CARRIED**

In discussion it was noted:

- The level of involvement of local bike shops in Bike to Work Week was discussed

Potential improvements to streamline the CIP application process were discussed:

- It would be helpful for the CIP Grant Committee to see final reports with financial details on the project, rather than the total organization
- Funding requests for employed positions should be accompanied by a job description
- The usefulness of presentations was discussed
- Creating a more streamlined application for those applying for grants under \$1000.

**ADJOURNMENT**

The Community Investment Program Committee Meeting of February 27, 2018 adjourned at 2:55 p.m.

  
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Alice Lutes, Chair

  
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Kerianne Poulsen, Recording Secretary